



OPEN – EXAMINATION BULLETIN
PUBLIC HEALTH MEDICAL OFFICER II
OPEN – STATEWIDE

CONTINUOUS TESTING
THIS BULLETIN CANCELS AND SUPERSEDES THE
BULLETIN ISSUED MARCH 6, 2000

CALIFORNIA STATE GOVERNMENT SUPPORTS EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, GENDER, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION. IT IS THE OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE, AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

WHO SHOULD APPLY Persons who meet the minimum qualifications (entrance requirements) as stated. Applications will NOT be accepted on a promotional basis.

HOW TO APPLY This is an open examination. To learn more about the job and testing arrangements, contact the testing office shown below. Applications are available and may be filed in person or by mail with:

DEPARTMENT OF HEALTH SERVICES
CHRONIC DISEASE CONTROL BRANCH
601 NORTH 7th STREET, MS# 725
P O BOX 942732
SACRAMENTO, CA 94234-7320

(916) 657-1423
TDD (916) 657-3042

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

CROSS-FILING INFORMATION If you meet the entrance requirements for this class and for Public Health Medical Officer III and Public Health Medical Officer III (Epidemiology), you may file for all examinations on a single application. Indicate the class title(s) for which you are applying on the application Form STD. 678.

SPECIAL TESTING INFORMATION If you have a disability and need special arrangements, mark box 2 on the application Form STD. 678. You will be contacted to make specific arrangements.

FILING DEADLINE There is no final filing date. Testing is considered continuous as dates can be set at any time. The testing office will accept applications continuously and will notify and test applicants as needs warrant.

SALARY RANGES
Range A: \$7752 - \$9422 per month
Range B: \$8126 - \$9878 per month
Range C: \$8364 - \$10165 per month

Range A: This range shall apply to any incumbent of a position who does not meet the criteria for payment at either Range B or Range C.

Range B: This range shall apply to:

1. Incumbents in any medical class having such a range, who have been accepted at some time for an examination for a medical specialty certificate as evidenced by a written statement from the secretary of an American medical specialty board or an American osteopathic specialty board.
2. Incumbents of classes who have completed three years of approved residency training in an accepted medical or osteopathic specialty in an approved hospital or institution.
3. Incumbents in a class who have completed one year of full-time paid public health medical experience in a public health agency, and one year of academic training on the graduate level in public health and preventive medicine, and one year of approved residency training in public health and preventive medicine.

Range C: This range shall apply to incumbents in any medical class having such a range who possess a valid medical or osteopathic specialty certificate issued by an American medical specialty board or an American osteopathic specialty board.

POSITION DESCRIPTION A Public Health Medical Officer II, under general direction, independently performs responsible medical public health work either in carrying out a major assignment for the Department of Health Services or does special medical work in the public health program in conjunction with or at the direction of qualified specialists; assists the various divisions of the Department in performing general medical work in a public health program in the offices, laboratories, or clinics; evaluates the effectiveness of administrative, diagnostic, preventive, and therapeutic procedures being used; carries on research programs; directs and works with registered nurses, public health nurses, sanitary inspectors, bacteriologists, communicable disease specialists, industrial hygienists, toxicologists, epidemiologists, statisticians, and other professional workers in special public health programs, and addresses community groups on various public health subjects; prepares correspondence and reports; and does other work as required.

Positions exist Statewide with the California Department of Health Services.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION IT IS YOUR RESPONSIBILITY TO MAKE SURE YOU MEET THE EDUCATION AND/OR EXPERIENCE REQUIREMENTS STATED BELOW. YOUR SIGNATURE ON YOUR APPLICATION INDICATES THAT YOU HAVE READ, UNDERSTOOD, AND POSSESS THE BASIC QUALIFICATIONS REQUIRED.

NOTE: Applications/resumes **MUST** contain the following information: “to” and “from” dates (month/day/year), time base, civil service class title(s), (and range, if applicable). College course information **MUST** include: title, semester or quarter credits, name of institution, completion dates, and

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| | degree (if applicable). Applications/resumes received without this information will be rejected. |
| MINIMUM QUALIFICATIONS | <p>Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as “Either” I, “or” II, “or” III, etc.</p> <p>Possession of the legal requirements for the practice of medicine in California as determined by the Medical Board of California (originally known as California Board of Medical Quality Assurance) or the California Board of Osteopathic Examiners. (Applicants who are in the process of securing approval of their qualifications by the Medical Board of California or the Board of Osteopathic examiners will be admitted to the examination but the Board to which application is made must determine that all legal requirements have been met before candidates will be eligible for appointment). And</p> <p style="text-align: center;">Either I</p> <p>Successful completion of one year of graduate study toward a Master's Degree in Public Health or its equivalent in a recognized school of public health.</p> <p style="text-align: center;">Or II</p> <p>One year of public health medical experience in a public health agency.</p> <p style="text-align: center;">Or III</p> <p>One or a combination of: Two years of full-time experience in preventive medicine in the military service; or two years of post-graduate training or experience in an accepted specialty in an approved hospital or institution.</p> <p>NOTE: Applicants must show their license number, title, and expiration date on their application and provide a copy of their license. Applications/resumes received without this information will be rejected.</p> |
| DESIRABLE CHARACTERISTICS | Tact and willingness to travel. |
| EXAMINATION INFORMATION | <p>A candidate may be tested only once during any testing period. The testing periods for this examination are January 1 through June 30 and July 1 through December 31.</p> <p>EXAMINATION INTERVIEWS WILL NOT BE HELD. This examination will consist of a supplemental application only. Information on the supplemental application will be used to assess, on a competitive basis, each candidate's relevant training and experience. In order to obtain a position on the eligible list, a minimum rating of 70 percent must be attained on the supplemental application.</p> |
| SCOPE | <p>Supplemental Application -- Weighted 100 Percent</p> <p>In addition to evaluating the competitor's relative abilities as demonstrated by his/her quality and breadth of experience, emphasis will be on measuring competitively, relative to job demands, each competitor's:</p> <p>A. Knowledge of:</p> <ol style="list-style-type: none">1. Current principles and practices of general medicine.2. Principles and practices of preventive medicine.3. Familiarity of the organization and operation of any of the preventive programs; i.e. communicable diseases, maternal and child health, chronic disease, and environmental health.4. Principles of scientific research.5. Functions of public health and voluntary health agencies. <p>B. Ability to:</p> <ol style="list-style-type: none">1. Assist in the planning and organizing of a public health program.2. Deal effectively with staff and the public.3. Identify and analyze health programs and develop a creative approach to solving them.4. Communicate effectively. |
| ELIGIBLE LIST INFORMATION | Names of successful competitors are merged into the list in order of final scores regardless of date. Eligibility expires 18 months after it is established unless the needs of the service and conditions of the list warrant a change in this period. |
| SCORING | The resulting eligible list will consist of three ranks. The passing scores will be 91, 85, 79. In order to obtain list eligibility, a minimum rating of 70% must be attained. |
| CAREER CREDITS | Career credits will be added to the final score of all competitors who qualify for the credits and successfully complete all parts of the examination. |
| VETERANS PREFERENCE | Veterans preference credits will not be granted in this examination since it does not qualify as an entrance examination under the law. |

GENERAL INFORMATION

Applications are available at the State Personnel Board office, local offices of the Employment Development Department, the Department noted on this announcement and through the internet at <http://www.spb.ca.gov>.

If you meet the requirements stated on this announcement, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination will be compared with the performance of the others who take this test, and all successful candidates will be ranked according to their scores.

The Department of Health Service reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one to four years unless otherwise stated on this announcement.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting may be required.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device.
The California Relay (Telephone) Service for the Deaf or Hearing Impaired:
MCI From TDD: 1-800-735-2929 MCI From Voice Telephone: 1-800-735-2922
Sprint From TDD: 1-888-877-5378 Sprint From Voice Telephone: 1-888-877-5379